

Northeast Trawl Advisory Panel Orientation Document Information & Progress Update

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Document Subcommittee: Kathryn Ford, Mike Pol, Dan Salerno, Dustin Gregg

NTAP Orientation Document:

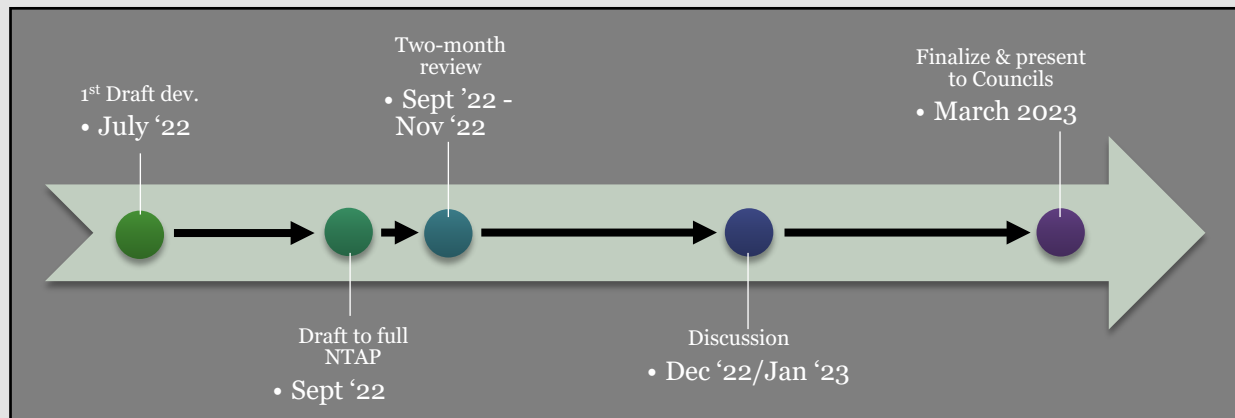
- Description of all NTAP processes & procedures, project timelines, NTAP/NEFSC research results
- Charter Action Plan item #1: Review progress and accomplishments since [NTAP] was re-established in 2015
- Interactive
- Ownership: NTAP, admin support from MAFMC, NEFSC
- Target Audiences: NTAP members, science and fishing stakeholders, Council members, the public (available on NTAP website)

Document Outline

1. NTAP Organization
 - a. Introduction
 - b. Charter & Purpose
 - c. Members
 - i. Membership Process
 - ii. Member Responsibilities
 - iii. Council Operating Handbooks
 - iv. Code of Conduct
 - v. Removing Members
 - d. Staff & Staff Responsibilities
 - e. Co-Chair Responsibilities
 - i. Before a meeting
 - ii. During a meeting
 - iii. After a meeting
 - f. Open Meeting Law
 - g. NTAP Working Group
 - h. Internal NEFSC NTAP Working Group
2. NTAP Communications
 - a. Panel Meetings
 - b. Meeting logistics
 - i. In-person meetings
 - ii. Virtual meetings
 - c. Participating in the meeting
 - d. Getting your priorities on the agenda
 - e. Voting and decision-making
 - f. NTAP publications
 - i. Reports & minority reports
 - ii. Media interactions
 - g. Email and websites
3. Background Materials
 - a. The NTAP Process
 - i. How NTAP is accountable to the Councils
 - ii. How the NEFSC fits in
 - b. NEFSC Fisheries Independent Surveys
 - i. Multispecies bottom trawl survey
 - ii. Bottom longline survey
 - iii. Northern shrimp survey
 - iv. Other FID surveys
 - A. Scallop
 - B. Clam
 - C. Apex predators
 - D. Protected species
 - E. EcomMon & oceanography
 - F. MARMAP
 - c. Glossary
 - d. NTAP History and Timeline
 - e. References
 - f. Key reference materials
 - g. FAQs

Timeline & Actions

- First draft development
 - Subcommittee
 - Draft to full NTAP September '22
 - Two-month review
 - Discussion at winter NTAP meeting ('22/'23)
 - Finalize ~ March '23
- Define approval and update processes
 - Subcommittee
 - NTAP input – September
 - Review for NTAP comment – September '22
 - Established Policy / Procedure
 - NTAP/TSAP History & Timeline
 - Glossary terms
 - Key Ref. Materials
 - FAQ / FTC's (frequent topics of conversation)
 - Additional "Questions" not listed
 - Comments on Answers



Questions or Comments?